Position Title: *International Learning Peer (MOS)*

Position Summary:
Learning Development & Success offers a variety of services to all students at Western, providing support through individual counselling and group presentations, which aim to foster academic success. LSS staff help students cope with the demands of post-secondary learning, helping to identify strengths and develop new skills and strategies for success. All services are available for successful students wanting to maintain their already strong skills and those having academic difficulties.

International Learning Peers (MOS) will volunteer in the International Student Centre. Students will be able to go to discuss general or course-specific learning concerns with a Learning Peer in a supportive, peer-run environment and develop learning strategies to achieve academic goals.

As the International Learning Peer (MOS), your role is to help students develop learning skills and strategies to succeed at university and to respond to a wide variety of student questions about learning in Social Science courses as well as other courses (as needed).

What will you gain from this role?
- Develop and enhance skills for interpersonal communication, helping peers, teaching and leadership.
- Gain exposure to and awareness of learning skills counselling issues.
- Enhance awareness of personal learning strategies.
- Attain personal satisfaction and growth from being involved in a helping capacity.
- Opportunity to provide input into programs and services for international students.
- Involvement in internationalization at Western.
- Personal enrichment through interaction with people from diverse cultures.
- Receive feedback via a midterm year-end performance review.
- Recognition through Western’s Co-curricular Record.

Key Responsibilities:
- Work 3-4 hours per week in the International Student Centre – Social Science (hours may be divided over two shifts).
- Attend initial training meetings.
- Post on the Learning Peers’ OWL discussion forum weekly.
- Attend at least two Learning Skills (LS) presentations in the fall term and read learning skills material for professional development as required.
- Promote and maintain a welcoming atmosphere in the International Student Centre – Social Science.
- Identify the purpose of each international student’s visit. This may lead to 1) assisting them with MOS course content questions and/or study or reading strategies, 2) referring them to the PAL Centre for general learning strategies assistance or help with other courses, 3) providing them with information or helping them locate resources appropriate to their needs and/or 4) facilitating their drop-in/appointments for individual advising with the International Student Advisor.
- When working individually with an international student, listen to and understand the student’s questions and concerns (intellectual and emotional) and actively engage in problem solving with the student.
Use collaborative strategies to promote learning communities.
Assist International Student Advisor with other related duties assigned.
Discuss with supervisor any questions, difficulties, or problems.

**Position Requirements:**
- Undergraduate students with a strong interest in learning skills who have taken MOS 1021 and MOS 1023.
- Minimum 80% average in all undergraduate courses (with a minimum of 80% in each of MOS 1021 and MOS 1023). **NOTE:** applicants must provide an up-to-date copy of their grade report with their application.
- Strong communication (attending, listening, speaking) and interpersonal skills.
- Good working knowledge of campus resources.
- Problem-solving abilities.
- Cross-cultural awareness, understanding, and sensitivity.
- Interest in helping to enhance services offered to the international student community.
- Experience helping or studying in a foreign culture and fluency in other languages would be an asset.

**VIP Program Requirements:**
- Attend VIP General Orientation, Annual Team Meeting, and Annual Recognition Event.
- Complete four mandatory Human Resources (HR) training modules: WHMIS, Health & Safety, Safe Campus, and AODA.
- Submit a Feedback Form each term and a year-end program evaluation to the VIP Program.

**Position Specifics:**

**Term Length:**
One academic year, September 1, 2019 - April 30, 2020

**Time Commitment:**
- 3-4 hours per week (working in the International Student Centre – Social Science).
- Approximately 8 hours of Learning Skills training in September.
- Approximately 1.5 hours of International & Exchange Student Centre volunteer training in September.
- Approximately 1-2 hours per month of Professional Development.

**No commitments during December/April exam periods or the Fall/Winter Reading Weeks.**

**Training:**
- General Orientation (via Volunteers In Progress)
- Health & Safety training by Human Resources
- Campus Resources training by Student Success
- Position-specific training (arranged by direct supervisor)

**Reports to:**
Learning Development & Success PAL Centre Coordinators and Social Science International Student Advisor.
Application Method:
Visit the [Volunteers In Progress](#) website for the online application.

Western Values Diversity:
The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).